

# **Application Instructions**

## **LL.M. Program Admission Policy**

DePaul University College of Law offers four Master of Laws (LL.M.) programs: Health Law, International Law, Intellectual Property Law, and U.S. Legal Studies. Prospective applicants who received their law degree from an ABA-accredited institution or their primary law degree from an international institution, or who will have received such degree prior to enrollment when admission is sought are eligible to apply. It is the policy of DePaul University that no person shall be the object of discrimination or harassment on the basis of race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state, or federal law in its employment or its educational settings.

## **Application Form**

An application form is required of all applicants. Applications can be submitted electronically through the Law School Admission Council (LSAC) or sent directly to the Office of Law Admissions. A PDF copy of the LL.M. application can be found at <https://law.depaul.edu/admission/llm-admission/Documents/LLM%20Application.pdf>.

## **Letters of Recommendation**

Two letters of recommendation are required for all applicants. Letters may be written by employers or colleagues who are in positions to make critical and informed appraisals of your qualifications. Letters from your law school professors also are particularly useful. Letters of recommendation can be submitted to LSAC or sent directly to the Office of Law Admissions.

## **Personal Statement**

A personal statement is required and must accompany your application for admission. It should not exceed two pages, and may provide the LL.M. Admissions Committee with information regarding such matters as intellectual interests and pursuits; personal, family or educational background; experiences and talents of special interest; reasons for applying to the LL.M. program as they may relate to personal goals and professional aspirations; or any other factors that will assist the committee's evaluation of your candidacy for admission.

## **Résumé**

A current résumé is required, should not exceed two pages and must accompany your application. It should include a complete employment record and identify honors, scholarships, and commendations received; membership in any bar, scholastic, honorary, and professional associations; as well as community, volunteer, and extracurricular activities.

## **Application Fee**

A \$40 nonrefundable application processing fee is required and must be submitted electronically with the application for admission.

## **Special Information for Graduates of Foreign Institutions**

In addition to submitting their application form, application fee, personal statement, résumé and two letters of recommendation, applicants who have earned a primary law degree from international institutions may submit their international transcripts through the Law School Admission Council (LSAC) LLM Credential Assembly Service at [LSAC.org/LLM](https://lsac.org/LLM). Foreign transcripts received through the LLM Credential Assembly Service will be sent to the American Association of Collegiate Registrars and Admissions Officers (AACRAO) where the transcript will be authenticated and analyzed. The data will be assembled into an international credential evaluation document that contains AACRAO's summary, copies of the transcripts (and translations as necessary), and a TOEFL, IELTS or Duolingo English Test score, if applicable. LL.M. applicants educated in international countries at institutions where English is not the primary language also must register for the TOEFL, IELTS or Duolingo English Test score. You must advise the Educational Testing Service (ETS) to send your TOEFL score to LSAC (institution code number 00580). LSAC will incorporate your international credential evaluation, TOEFL, IELTS or Duolingo English Test score, and associated documents into the credential packet.

While the College of Law strongly encourages international applicants to submit their foreign transcripts to the LSAC LLM Credential Assembly Service, we also will accept detailed evaluation reports from Educational Credential Evaluators ([ece.org](https://ece.org)), World Educational Services ([wes.org](https://wes.org)) or from any other member of the National Association of Credential Evaluation Services.

Please note that the LLM in U.S. Legal Studies and the Two-Year JD for International Lawyers are the only degree programs offered at DePaul University College of Law that may qualify international lawyers to sit for a U.S. bar examination in select jurisdictions. For additional information for international students, including a copy of the Financial Affidavit of Support Form for International Students, please visit [depaul.edu/international](http://depaul.edu/international).

#### Special Information for Applicants to the U.S. Legal Studies Program

In addition to submitting their application form, application fee, personal statement, résumé, two letters of recommendation, and evaluated law transcripts, applicants who have earned a primary law degree from an international institution must also submit JD-Next exam results in order to be considered for admission to the LLM in US Legal Studies Program.

### Special Information for Transfer Applicants

Transfer applicants may apply for admission for the fall and spring semesters, as well as the summer session. Transfer LL.M. applicants admitted to the College of Law may receive up to six (6) credit hours toward the LL.M. degree. The determination of applicable credit is made upon admission. Transfer LL.M. applicants are required to submit all materials required of all first-time LL.M. applicants: application, application fee, letters of recommendation (at least one from an LL.M. program faculty member), official law school transcript, résumé, personal statement and TOEFL, IELTS or Duolingo English Test score, if applicable. In addition, transfer applicants must submit directly to the Office of Law Admissions: (1) official transcripts from all previously attended LL.M. programs and (2) Letter of academic standing from all previously attended law schools. LL.M. program transcripts must provide grades for all courses attempted. DePaul University does not have an articulation agreement with any university or law school program regarding transfer admission.

### Tuition and Fees for Academic Year 2027-2028 and Financial Aid

The tuition noted below is for LL.M. students who enroll in the 2026-2027 academic year. Tuition figures for the 2027-2028 academic year will be released in spring 2027 after March on the [Student Financial Accounts](#). All policies are under continual review. The Board of Trustees reserves the right to change tuition and fees as conditions require.

Tuition Per Credit Hour: \$1,844 (for 2026-2027 academic year)

LLM Program (total 24 credit hours): \$44,256

#### General Fees Per Semester

- Comprehensive Fee: \$150
- VENTRA U-Pass (must opt in): \$171
- Late Fee: \$100
- Service Fee for Returned Check: \$25
- Student Health Insurance: \$1,245

### Financial Assistance

DePaul University and the College of Law provide a range of financial assistance in the form of loans and scholarships. Should you wish to apply for financial assistance, indicate your intent in the application for admission.

#### Need-Based Assistance

To apply for loans for the 2027-2028 academic year, the Free Application for Federal Student Aid (FAFSA) is required and can be obtained after October 1, 2026, at colleges and universities or at the FAFSA website (<https://studentaid.gov/h/apply-for-aid/fafsa>). The FAFSA code for DePaul University College of Law is 001671. Although there is no hard-deadline, the FAFSA should be complete and on file in the Office of Financial Aid on or before March 1, 2027, in order to receive full consideration for DePaul-administered financial aid.

### Scholarship Awards

The University and the College of Law provide scholarships to especially promising full-time LL.M. students. No separate application is required to be considered for scholarship assistance.



## Program

Please select a program: Please note that JD-Next exam result(s) is required for LLM in U.S. Legal Studies Program.

- ☐ Health Law
- ☐ International Law
- ☐ Intellectual Property Law
- ☐ U.S. Legal Studies(Bar Eligible in Select States)

Concentration: For LL.M. in International Law Program Applicants only:

- ☐ Business, Commercial Trade Law
- ☐ Governance and Rule of Law
- ☐ Human Rights Law and Policy

Term Applying for:

- ☐ Fall

Please indicate if you would like to pursue your studies on a full-time or part-time basis.

- ☐ Full-Time
- ☐ Part-Time

## Character and Fitness

Your admission to and retention in the DePaul University College of Law LL.M. Program is contingent upon furnishing complete and accurate information to the questions below.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

The American Bar Association requires that law schools advise each applicant that state bar requirements deal with the character and fitness of an applicant at the time he or she seeks certification to register for admission to the bar. It further allows the law school to seek information on character and fitness to ensure that appropriate law school qualifications are met. The following questions are representative of areas of inquiry made by bar authorities in most states and must be answered with a "yes" or "no." Failure to do so will delay action by the Admissions Committee.

Indicate "no" if not applicable. If "yes," on an electronic attachment, state fully all the facts, including dates and results. Your answer(s) must fully apprise the Committee of all relevant issues and facts. You are advised to answer these questions in detail because similar, but more detailed information, such as copies of all police and court records, must be disclosed at the time you apply for admission to the bar.

If you answer "yes" to any of the Character and Fitness questions, you must provide details on an electronic attachment for each question you answered "yes" to.

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Have you ever been dropped, dismissed, suspended, placed on probation, disciplined, or expelled from any school, college or similar institution for academic or any other reason?

☐ Yes

☐ No

If you were ever dropped, dismissed, placed on probation, disciplined, or expelled from any school, college of similar institution, were you accused of dishonesty therewith?

☐ Yes

☐ No

Have you ever been convicted of a felony or is there now pending against you any indictment, criminal information or criminal complaint charging a felony offense?

☐ Yes

☐ No

Have you ever been charged with any traffic violation that involved felonious conduct, the use or possession of alcohol or drugs, or which resulted in time spent in custody or a fine of \$350 or more, or the revocation or suspension of your driver's license?

☐ Yes

☐ No

Have you been detained, arrested, summoned into court, cited, indicted, adjudicated guilty or convicted in any criminal, municipal, military or juvenile proceeding? If yes, you must disclose each instance even though the charges have been dismissed or you were acquitted or adjudication was withheld or a conviction was reversed, set aside, vacated or the record sealed or expunged and regardless of whether you have been told you need not disclose any such instance.

☐ Yes

☐ No



## **Character and Fitness continued**

Were you ever accused by an employer, supervisor or associate of dishonesty in connection with any employment or occupation, or have you been discharged by an employer?

☐ Yes

☐ No

Have you ever been suspended, disqualified or otherwise disciplined as a member of any profession or in military service?

☐ Yes

☐ No

Have you ever been denied bar membership?

☐ Yes

☐ No

Do you currently have any debt or obligation greater than \$500 that is reported as more than 2 months past due, including, without limitation, credit card debts, charge accounts, medical bills, student loans, bank loans and court-ordered obligations to pay child support, alimony and family support? If any of the obligations are more than 2 months past due, you must disclose each instance of debt or obligation and the surrounding circumstances.

☐ Yes

☐ No

## **Military Service**

Have you served or are you now serving on fulltime, active military duty?

☐ Yes

☐ No

What period did you serve in the military?

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Rank

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Expected military reserve or National Guard status during law school

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Branch

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Discharge Type

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## **Military Service continued**

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

☐ Yes

☐ No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances. (maximum characters 500)

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Are you eligible to receive educational benefits through the Department of Veteran Affairs (VA)?

☐ Yes

☐ No

## **Certification Letter**

It is the policy of DePaul University that no person shall be the object of discrimination or harassment on the basis of race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state, or federal law in its employment or its educational settings. This is to inform you that I have applied to your law school electronically through the Law School Admission Council (LSAC). You will receive a completed copy of my application directly from LSAC.

By submitting this form, I submit that this is my own work and that, to the best of my knowledge, the information submitted is true. I understand and agree that this application will be invalid if information is withheld or misinformation is given, and that admission and credit earned through an invalid application may be canceled. I understand that all credentials submitted with this application become the property of DePaul University and will not be returned. I understand and agree that DePaul University reserves the right to verify the information submitted by, among other things, contacting other educational institutions.

If admitted, I agree to notify immediately the Associate Dean of Students Affairs at DePaul University College of Law of any changes or incidents that would impact my answers to the Character and Fitness questions on this application. This is a continuing obligation for the duration of the student's enrollment. If admitted, I also agree to comply with all rules and regulations of the university.

I acknowledge that I have proofread my application and that all information I am about to submit to LSAC for transmission is true and accurate. LSAC is authorized to transmit this electronic signature and my law school application.

☐ I acknowledge the above statement.

## **Certification Letter continued**

The LL.M. Admissions Committee will review your application only when it is complete, including the application form, application fee, letters of recommendation, official law school transcript or evaluated law school transcript, résumé and personal statement. If you answered "yes" to any question(s) in the Character and Fitness section of the application, you must attach written explanation(s). Once your file is complete you should receive a decision in approximately 2-3 weeks.

A personal statement not exceeding two pages is required and must be attached to your application. Two letters of recommendation are required of all applicants. A current résumé is required and should not exceed two pages. Please see the instructions for additional information.

You may pay your \$40 application fee online via credit card. Alternatively, you may print, sign, and send the Certification Letter with your payment.

If you elect to print and mail this application, you must sign the application and send it, along with the \$40 application processing fee, personal statement, and résumé to the Office of Law Admissions, DePaul University College of Law, 25 E. Jackson Boulevard, Chicago, Illinois 60604-2287, USA.

## **Personal Statement**

A personal statement not exceeding two pages is required and must be electronically attached. Please see application instructions for additional information.

## **Resume**

A current résumé is required and should not exceed 2 pages. Please see application instructions for additional information.

## **Character and Fitness**

If you responded "yes" to any of the Character and Fitness questions, you must provide details in an attachment. You must provide a separate attachment for each of the Character and Fitness questions to which you responded "yes."

### **Character and Fitness 1**

If you answered "yes" to Character and Fitness question 1, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

### **Character and Fitness 2**

If you answered "yes" to Character and Fitness question 2, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

### **Character and Fitness 3**

If you answered "yes" to Character and Fitness question 3, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

### **Character and Fitness 4**

If you answered "yes" to Character and Fitness question 4, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.



## **Character and Fitness 5**

If you answered "yes" to Character and Fitness question 5, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

## **Character and Fitness 6**

If you answered "yes" to Character and Fitness question 6, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

## **Character and Fitness 7**

If you answered "yes" to Character and Fitness question 7, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

## **Optional Attachment**

Please use this optional attachment to submit any additional information regarding your application for admission (e.g., addendum, diversity statement).