



Graduation Application

Step 1

Apply for graduation in Campus Connect (CC) **at least two terms in advance** of the term you plan to graduate.

e.g., apply for spring graduation in the fall

Before applying, go to your Profile tile, click Addresses, and scroll down to **Diploma Address** and enter it.

Then, go to the Advising, Progress, Graduation tile in CC and click Apply for Graduation.

- Personal Details
- Contact Details
- Addresses**
- Emergency Contacts
- Ethnicity
- DPU / Academic Alert
- Work Experience
- Military Service
- Share Information and Privacy
- Other Personal Services
- Support Contact Details

Mailing Address

Address

Dormitory Address

No address defined

Campus Address

Address

Diploma Address

Address

- Advisors
- Degree Progress
- Student Progress Dashboard
- Change College, Major or Minor
- Apply for Graduation**
- University Catalog
- Appeal Acad Integrity Viol
- Leave/Withdrawal Request
- Academic Integrity Status

Apply for Graduation

Select Program and Degree

Welcome to the Graduation Application. The purpose of this application is to inform your college office that you believe you will be ready to graduate within the coming year. Please be aware that submitting this online application does not guarantee that a degree will be granted from DePaul University.

To determine whether you are in fact eligible to graduate, your degree requirements will be reviewed at the end of the expected completion term you indicate. If you meet all requirements, your degree will be granted within 30 days after the end of the term. If you have provided a diploma address, your diploma will be mailed 45 to 60 days after the end of the term.

DePaul reports degree information to the National Student Clearinghouse monthly. Many companies and agencies use this service to verify awarded degrees. Your degree will be verified by the Clearinghouse only if your [Privacy Settings](#) in Campus Connect indicate this as releasable information at the time your degree is granted. Please verify your Privacy Settings before the end of your completion term.

You will receive an email message to confirm your successful submission of this application.

The link(s) in the section "Select an Academic Program" below are the Degree(s) for which you are eligible. Press that link to proceed to the next steps in your Application for Graduation.

Please review the information below. Correct your diploma name and diploma address information by clicking on the information and editing as needed. **A diploma will not be sent to a missing or invalid diploma address.**

Be sure your Program declarations are correct before you apply to graduate. (Students with an intended or pre-advanced standing plan may proceed with the application.) Your declarations cannot be changed online after you apply to graduate. If your program is incorrect, please contact your college office before proceeding with this application.





Graduation & Commencement Ceremony Application

College of Liberal Arts & Social Sciences

Step 2

Click on the College of Liberal Arts & Social Sciences hyperlink and verify your program(s). Email your advisor if there are any concerns with your listed program. Select the term you plan to graduate from the drop-down menu and click “Continue,” then “Submit Application.”

← Student Homepage Academic Progress

- Advisors
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Apply for Graduation

Select Graduation Term

The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

Program	Career

Select the appropriate term from the drop down. If no values are found, you are not eligible to apply for graduation at this time.

*Expected Graduation Term

← Student Homepage Acad

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Apply for Graduation

Verify Graduation Data

Verify that all data is correct.

If the academic program/degree is not correct, select the Select Different Program button to select a different value.

If the term is not correct, select the Select Different Term button to select a different value.

If everything is correct, select the Submit Application button to continue the process.

Program	Career

Expected Graduation Term

← Student Homepage

- Advisors
- Degree Progress
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Apply for Graduation

Submit Confirmation

✔ You have successfully applied for graduation.





Graduation & Commencement Ceremony Application

College of Liberal Arts & Social Sciences

Step 3

Successfully complete your remaining degree requirements! Everything in your DPR must be yellow (in progress) or green (completed) your final term. At the end of the term, once you pass all your requirements, everything in your DPR should be green.

You will not graduate until your advisor completes an audit of your records at the end of the term to ensure you successfully completed all degree requirements. The audit does not begin until the business day AFTER the grade submission deadline for the term you applied to graduate. After this first audit is completed, your record will be sent to the Registrar for another audit. After successful verification of this audit, the Registrar will confer your degree and email you.

Degree conferral audit timeline: fall = concludes by the 2nd week of Dec; winter = by 1st week of April; spring = by first week of July; summer = by first week of September

Graduation Application Submission Confirmation:

Dear x,

We have received your application for graduation. You have applied to graduate in <academic year> <term>. This message provides information on our next steps in contacting you.

Within 30 days of the end of the term for which you applied, you will receive an email notification from the Office of the University Registrar regarding the status of your degree.

After your degree is officially conferred, your diploma will be mailed by the Office of the University Registrar to the address saved in Campus Connect designated as the "diploma" address. Verify the accuracy of this address in Campus Connect (Click on the Profile tile and select Addresses).

If you intend on changing your email address, please remember to update your Campus Connect email (Click on the Profile tile and select Contact Details).

Sincerely,
College of Liberal Arts & Social Sciences





Step 4

If interested, RSVP to participate in the commencement ceremony in June. *The RSVP button will appear in CC a day after you apply for graduation.* If participating, commencement RSVPs and cap/gown orders are required by mid-April.

Participating in the commencement ceremony **is optional and does not equate to degree completion (AKA graduation)**. It is a student's responsibility to review their Degree Progress Report to ensure they are on track to complete the requirements and verify their completion term.

The ceremony is an **event**.

Graduation is an **achievement**.

Students who are near graduation may walk across the stage as a symbolic representation of their achievement, but graduation does not take place until all grades are posted and student records are audited to confirm degree requirement completion.

All students who complete their degree requirements WITHIN that academic year (not January-December calendar year) are eligible to participate in that academic year's commencement (AKA graduation) ceremony.

An academic year begins in fall (September) and ends in summer (August).

Summer (August) graduates may participate in the June commencement ceremony of the same calendar year.

e.g., summer 2027 graduates may participate in the June 2027 ceremony.

Fall (November) graduates will participate in the following calendar year commencement ceremony.

e.g., fall 2027 graduates participate in the June 2028 ceremony

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